

**Discovery Developmental Center**  
**Registration Form**

Please fill out both sides of form entirely

FOR OFFICE USE ONLY
Visit w/ child YES ____ NO ____
Schedule _____
Classroom _____
Start Date _____
_____ Paid Registration

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Nick Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

**Mother / Guardian** \_\_\_\_\_ SS# \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

**Father/ Guardian** \_\_\_\_\_ SS# \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

**For electronic Sign-in / Sign-out registration purposes:**

What other names should be included in the system as authorized or emergency pick-up persons?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Brothers, Sisters Names and Ages \_\_\_\_\_

Any Pets in the family? If so, names and what type \_\_\_\_\_

- Any special family situations / Experiences (ie: Divorce, Foster Care, Extended Family Care, Deaths, Moves)
- Has your child been in a Preschool / Child care setting before? Where/When/With whom?
- Has / does your child participate in any other organized activity?
- Has / does your child receive any other services that would be helpful for us to know about?
- What is your child's meal-time routine generally like? (ie: independence, choices, likes and dislikes)
- Are there particular food issues / allergies / diets / medication needs that we need to be aware of?

- What is your child's regular rest time routine?
- Is your child toilet trained? Are there any diapering / toileting issues we should be aware of?
- What are your goals for your child's experience at the center?
- Is there anything else you would like us to know about your child?

Discovery's staff believes a child's family life is of primary importance to a child's development. We strive to develop partnerships with families to create a positive early childhood experience for each child enrolled.

- Is there anything about your child's family that you would like to share that would help us in developing these partnerships (ie: cultural, heritage, religious, language, history)?
- Do you have particular skills or talents that you'd like to share with the children and/or staff? A place of employment that would welcome children on field trips?

- What would be the **2 best ways** for your child's teacher to contact / communicate with you?

Telephone (work / home / time?) \_\_\_\_\_ Email (work / home / time?) \_\_\_\_\_

Written notes \_\_\_\_\_ Drop off / Pick-up \_\_\_\_\_ (time?)

Scheduled conversations? \_\_\_\_\_ (days of week / time?)

- Would you prefer receiving Discovery newsletters, reminders, announcements, etc.
  - via Discovery family newsletter email list \_\_\_\_\_
  - as hardcopy in your Discovery mailbox \_\_\_\_\_
  - both \_\_\_\_\_
  - Are there other family members (grandparents, etc) that would like to receive this information? (need email address information)

- Are you interested in being included in a Discovery Family Directory? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, what info may we include – please initial:

\_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Address \_\_\_\_\_ Email

- How did you hear about Discovery / whom may we thank for the referral?

**To complete your registration and to reserve your child's spot, please return this Registration Form and a \$50 non-refundable registration fee to DDC, 75 Glenwood Dr, Kalispell MT 59901, or you may drop it off at the center. Other items needed to complete registration:**

- \$300 tuition deposit to be put towards your last 2 weeks at Discovery.
- Current immunization records (can be emailed to director@ddckids.org)
- Completion of other required paperwork in Family packet and Family Share information.

**Thank you for your interest in Discovery Developmental Center!  
We look forward to getting to know your family!**